



Volunteer Application Form

Thank you for indicating your wish to be considered as a volunteer with the Bodmin Railway. Please complete the application form below and return to the railway by post or as an attachment to an e-mail to enquiries@bodminrailway.co.uk

Please note that for Safety Critical Operational Roles you will need to be passed fit by a medical exam (which we will provide) and after training, pass a written and practical assessment before you can qualify for your chosen role.

Please complete all sections.

SECTION 1 - INFORMATION ABOUT YOU

The information gathered on this form is to assist the railway's management with the operation of the railway by providing contact information for you etc. It will be kept securely and not shared with any third parties.

Surname	
Forename	
Title	
Address & Postcode	
Contact phone number	
Contact mobile number	
Date of birth	
Email	



SECTION 2 – EMERGENCY CONTACT/NEXT OF KIN

Name	
Relationship to you	
Home Telephone Number	
Mobile Telephone Number	

SECTION 3 – WHAT WOULD YOU LIKE TO DO

Please indicate below by underlining ONE area you are keen to take part in at the Bodmin Railway. If you are unsure which areas might suit you best, please feel free to discuss the options with a member of the team. You can train up in more than one role but we advise you start with 1 and work upwards with time and experience.

RAILWAY OPERATIONAL
(Safety Critical Role)

- Steam Locomotive Footplate Staff
- Diesel Locomotive Footplate Staff
- Guard
- Signalman

ON TRAIN & STATION

- Travelling Ticket Inspectors
- Platform Staff
- Shop Assistants
- Office Administration
- Fundraising
- Booking Office Clerks
- Catering Assistants
- Events Set up Team
- Gardening and Maintenance Team

ENGINEERING & MAINTENANCE

- Workshop & Mechanical Engineering
- Signalling & Telegraph
- Permanent Way/Track Gang
- Building & Construction
- Coach Cleaning (Inside & Out)
- General Cleaning



SECTION 4 – AVAILABILITY AND COMMITMENT

- As most volunteer roles are based at, or start from, Bodmin General, you will need to have your own transport or be able to arrange suitable transport to and from the railway.
- Some roles may require early starts and/or late finishes.
- We ask volunteers to support additional duties where possible, particularly during special events.

Volunteers are free to choose how often they attend; however, we do ask for a regular and reliable commitment.

Having read and understood the points above, are you able to commit to regular volunteering?

Yes

No

SECTION 5 - MEDICAL & DISABILITY

Please tell us about any Medical, Mental or Learning Disabilities you have including any medication you take to manage your disability. Certain conditions may affect what roles you'll be eligible for, but disability IS NOT a barrier to volunteering.



SECTION 6 – CRIMINAL CONVICTIONS

Please declare any unspent criminal convictions.

Due to the nature of our work, certain roles may be subject to safeguarding requirements and background checks.

Have you had any criminal convictions, cautions, reprimands, or final warnings that are not considered “spent” under applicable legislation?

Yes

No

If yes, please provide details below (including the nature of the offence and the date):

Confidentiality Statement

All information provided will be treated in strict confidence and will only be considered where it is relevant to the volunteer role applied for.

Failure to disclose relevant information, or providing false or misleading information, may result in:

Withdrawal of any volunteer offer

Immediate termination of a volunteer placement

Referral to appropriate authorities where a legal obligation exists or where a criminal offence may have been committed



SECTION 7 – REFERENCES

For some roles we may require references. Please provide two references that you are happy for us to contact if the need arises.

Professional

Name	
Business	
Telephone Number	
Address	

Professional

Name	
Business	
Telephone Number	
Address	

How did you hear about our volunteer opportunities?

(e.g., website, social media, friend, event, school, etc.).



SIGNATURE

IN SIGNING OR SUBMITTING THIS FORM I UNDERSTAND THAT:

1. Completion of an application form is not a guarantee of an offer of a Volunteer Role.
2. As a volunteer I will receive no payment for the work I do or any travelling expenses to or from the railway.
3. As a volunteer I may be required to wear a uniform or safety clothes/equipment which I will have to provide at my expense.
4. If I have given a commitment to attend the railway by allowing myself to be rostered for any duty on any given day, I am expected to attend on time to fulfil that duty.
5. I confirm that I have the explicit consent of the Emergency Contacts/Next of Kin to give their contact details and for them to be contacted in an emergency. It is my responsibility to keep this current.

I understand I have a responsibility to ensure the information provided or confirmed on this form is kept up to date. I confirm that I have completed this form myself and that the information given above is correct to the best of my knowledge (If you have completed the form for someone else, please tell us and be aware that we always do our best to find a role to everyone, no volunteer is turned away solely due to a disability, but the number of suitable positions is restricted through the inherent dangers of railway operations).

SIGNED:

Date:

___ / ___ / ___