



## VOLUNTEERING - GENERAL REQUIREMENTS

To volunteer on our Railway, you must:

- Understand that completion of an application is not a guarantee of an offer of a Volunteer Role.
- Meet our minimum age requirement which is 14.
- Be enthusiastic in what you do.
- Have a willingness to learn new skills.
- Be prepared to be committed to regular volunteering with us (as a general guide you should be prepared to volunteer 2 to 3 full days per month, but you can do more).
- Appreciate some Volunteer Roles require you to be able to get to the Railway early and / or finish late.
- Have a good level of fitness and mobility suitable for the role you are applying for
- Be able to understand and follow rules given to you, for your own safety and the safety of others.
- Accept as a volunteer you will receive no payment for the work you do or any travelling expenses to or from the Railway.
- Accept as a volunteer you may be required to wear a uniform or safety clothes / equipment which you will have to provide at your own expense.
- Accept as a volunteer if you have given a commitment to attend the Railway by allowing yourself to be rostered for any duty on any given day you are expected to attend to fulfil that duty or find a suitable replacement.
- Be aware that the volunteer application form asks for an Emergency Contact. In giving those details you will be confirming that you have the explicit consent of the Emergency Contact to give their contact details and for them to be added to your record and it's your responsibility to keep that current.
- As a volunteer understand you will effectively be volunteering for Bodmin & Wenford Railway plc and that all administration work in respect of your application will be carried out by the plc's Volunteering Co-ordinator and Staff.
- As a prospective volunteer know that the Railway complies with all current Data Protection Regulation and that information given on your application will only be used in connection with your volunteering.
- Rostering is achieved via the Heritage Operating Processing (HOPS) web site, so access to the internet is advantageous as is email. If you do not have this the onus is on you to ensure you have the information you need.
- Safety-critical roles will require a medical.
- Attend any required training for the Volunteer Role.